



BLETCHINGLEY
PARISH
COUNCIL

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Bletchingley Parish Council Office

Sports Pavilion

Grange Meadow

Godstone Road

Bletchingley, Surrey RH1 4PE

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**MEMBERS OF THE PARISH COUNCIL ARE SUMMONED TO ATTEND THE
PARISH COUNCIL MEETING OF BLETCHINGLEY PARISH COUNCIL TO BE
HELD ON MONDAY 11th MARCH 2024 AT 7.30 PM IN THE BLETCHINGLEY
COMMUNITY CENTRE**

**THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY
INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK
QUESTIONS OR MAKE STATEMENTS**

A G E N D A

1. APOLOGIES AND REASON FOR ABSENCE (**LGA 1972 s85**)
2. DECLARATION OF INTEREST (INCLUDING SIGNING OF REGISTER OF INTEREST FORMS) - *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPIs) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk or Monitoring Officer prior to the meeting.*
3. MINUTES OF THE PREVIOUS MEETINGS full Parish Council meeting held on 12th February 2024 (Full Council) will be signed as true record of the meeting. the Planning Committee meeting of the 26th February was cancelled therefore there a no minutes to be signed. (**LGA 1972 Sch.12 s41**).
4. RESIDENTS REQUESTS
5. REPORT FROM COUNTY AND DISTRICT COUNCILLORS – for information.
6. POLICING ISSUES – for information
 - 6.1 Incident at Outwood Lane
7. MATTERS AND ACTION POINTS ARISING FROM MINUTES– see Clerk’s report. Any items requiring attention will be on the agenda under the relevant heading.
8. CURRENT PLANNING ISSUES – the following applications will be considered, and comments agreed for submission to Tandridge District Council.
 - 8.1 **2024/65** – Arthurs Seat, War Coppice Road, Caterham, Surrey. CR3 6AS – Separation of existing residential planning unit to create two independent dwellings.
 - 8.2 **Footpaths 161,163, 628 (Bletchingley)** – Application to temporarily close Public Footpaths Nos. 161, 163 & 628. The suggested alternative route is shown on the accompanying plan (Drawing NO. 3/1/21/H41 between points G-A-C-H. The footpaths were previously subject to a Stopping Up Order in 2013. That Order has now expired and the paths are currently closed by a Temporary Prohibition of Traffic Order made under the Road Traffic Regulation Act 1984, but Sibelco UK have again applied under the Town &



Country Planning Act 1990 to temporarily stop up the footpaths for the duration of the operations for the extraction of silica sand north west of Brewer Street Farm, for which planning permission has been granted by Surrey County Council (SCC ref: 2020/434 & RE20/00463/CON.)

8.3 Any Other Planning Matters - Recent Planning Determinations

8.3.1 **SCC Ref 2023/0159/SM – TA2023/1086 RE/23/01837/CON** - Land at North Park Quarry, North Park Lane, Godstone, Surrey, RH9 8ND - non-material amendment to planning permission ref: TA/2020/434 and RE20/00463/CON dated 28 June 2022 to remove reference to the Pendell Brook diversion from the description of development, delete Condition 19, amend plans and drawings, and update the Surface Water drainage scheme.

9. REPORTS FROM AREAS OF RESPONSIBILITY

- 9.1. Affordable Housing - Cllrs Kiss/Ray/Wantling/Baharier
 - Consider whether the PC should register the Stychens Lane grazing field with a TDC as a potential site for development.
- 9.2. Allotments/Fields/Fees – Cllr Everett
 - Review and agree revised Allotment Tenancy Rules.
- 9.3. CCTV – Cllr Baharier
- 9.4. Cemetery – Cllrs Tarrant/Everett
 - Review and agree revised Cemetery Regulations
 - To consider the request from the Groundsman contractor for 4 x additional grass cuts and tidy.
- 9.5. Finance – Cllr Ray
 - Review and agree revised Financial Regulations
 - Review of Financial Position YTD
- 9.6. Footpaths and Bridleways – Cllr Borman
 - Surrey Rights of Way Improvement Plan – Consultation Response
- 9.7. Minerals/Environment – Cllr Sherlock
 - NOx Tube results
- 9.8. Neighbourhood Watch – Cllr Tarrant
- 9.9. Grange Meadow CIC (formerly Sports Association) – Cllr Kiss/Verzani-Matthews
- 9.10. Street Lighting – All Cllrs
- 9.11. Speedwatch – Cllr Tarrant
- 9.12. Transport – Cllr Verzani-Matthews
 - Surrey County Council EV Charger Update
- 9.13. Tree Management – Cllr Tarrant
- 9.14. Website – Cllr Ray/Cllr Borman
- 9.15. Traffic and Parking Incidents – Cllr Ray/Kiss
- 9.16. Hevers Pond – Cllr Baharier
- 9.17. Stychens Lane Playground – Cllr Wantling
- 9.18. SALC/NALC – Cllr Baharier
- 9.19. Other Parish Council Assets – Clerk

Copies of non-confidential meeting papers can be obtained by contacting the Parish Clerk via email at info@bletchingley.org.uk and Approved Minutes of previous meetings are available for viewing on the website www.bletchingley.org.uk or by contacting the Parish Clerk



10. FINANCE

- 10.1. To consider and agree if the PC want to renew the Surrey Hills Society Subscription £30.
- 10.2. Payment – approve the payment of the March accounts as per payment schedule.
- 10.3. To review the current authorised Direct Debit payments and agree if the Clerk should obtain comparison quotes.
- 10.4. Bank Reconciliation – To confirm the Accounts Cash Book reconciles with the Bank Statements and sign Cash Book hard copy and Bank Statements.
- 10.5. To note the receipts and transfers during February/March
- 10.6. Review and agree Receipts and Payments Account for 2023/2024

11. COUNCIL POLICIES AND PROCEDURES

11.1 To consider and agree if the following policies need to be reviewed:

- Document & Email retention policy – does not reference retention policy for website.
- Media Policy
- Complaints Policy

12. GOVERNANCE

12.1 To review Standing Orders.

13. NEW BIODIVERSITY OBLIGATIONS ON PARISH COUNCILS

14. ANNUAL PARISH MEETING

14.1 To consider and agree the format for the Annual Parish Meeting

15. ANNUAL REPORT

15.1 To agree distribution method and total for printing.

15.2 Status Update

16. CORRESPONDENCE RECEIVED – (see Clerk’s report)

17. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

18. DATE OF NEXT MEETINGS

Planning Committee Meeting – **Monday 25th March 2024**, 7:30pm in the Community Centre.

Full Parish Council Meeting – **Monday 8th April 2024**, 7:30pm in the Community Centre.

Planning Committee Meeting – **Monday 29th April 2024**, 7:30pm in the Community Centre

Annual Parish Council Meeting – **Monday 13th May 2024**, 7:30pm in the Community Centre

Planning Committee Meeting – **Tuesday 28th May 2024**, 6:30pm in the Community Centre

Annual Village Meeting – **Tuesday 28th May 2024**, 7:30pm in the Community Centre

Janette Coulthard

Clerk to the Council

Janette Coulthard

Issued 5th March 2024